**Annexure**

## Government of India
## Ministry of Finance, Department of Revenue

(*Statement to be furnished on half –yearly basis by the Government Officer to Administration*)

Name of the Applicant : _____

Designation : _____

Department : _____

Pay Level & Basic Pay ( ₹ ) : _____

I certify that I have spent ₹_____ towards purchase of Newspaper (s) for the months of:

i) January- June, 20_____

OR

ii) July – December,20_____

(only one option is to be ticked)

I further declare that: i) The Newspaper (s) in respect of which reimbursement is claimed is/are purchased by me. ii) The amount for which reimbursement is being claimed has actually been paid by me and has not/will not be claimed by any other source.

Date:

Signature:

Name: