भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
E-mail: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-2390404

GEXCOM/II/(7)/2/2023-ESTT **Date: 07.08.2024**

ESTABLISHMENT CIRCULAR

Attention is invited to the following letter received from the CGST, Chandigarh Zone:

Sl. No.	Letter No. and date	Subject
1.	GCCO/II/39/RPTS/3/2024-ET-O/o CC-CGST-ZONE-CHANDIGARH dated 05.08.2024	Willingness for the post of Administrative Officer in CGST & CX., Chandigarh Zone by deputation

Copy of the above mentioned letter may be downloaded from the website of Kochi Commissionerate- www.cenexcisekochi.gov.in for information. The circular may be brought to the notice of all the officers working under your formation.

Signed by
Bindu C T
Date: 07-08-2024 11:08:56

[C.T. Bindu]
Deputy Commissioner [P&V]

To

1. **The Deputy/ Assistant Commissioner of Central Tax and Central Excise, Ernakulam/Kakkanad/Aluva/Perumbavoor/Idukki/Chalakkudy/ Thrissur Divisions/Hqrs. Kochi Commissionerate.**
2. **The Superintendent (Systems) of Central Tax and Central Excise, Hqrs, Kochi-** for uploading on website.
3. **Notice Board, Hqrs Kochi.**

Copy to:

The Assistant Commissioner (CCO), Central Tax, Central Excise and Customs, Thiruvananthapuram Zone- for information.

कार्यालय मुख्य आयुक्त
OFFICE OF THE CHIEF COMMISSIONER
माल और सेवाकर ,चंडीगढ़ क्षेत्र
CENTRAL GOODS AND SERVICES TAX ZONE, CHANDIGARH
केन्द्रीय राजस्व भवन , प्लाटन. 19 , सेक्टर:17-C, चंडीगढ़- 160017
CENTRAL REVENUE BUILDING, PLOT NO.19, SECTOR: 17-C
CHANDIGARH-160017
Ph. No. 0172-2702913 e-mail ID – ccu-cexchd@gov.in

05-08-2024

CIRCULAR

Subject: Willingness for the post of Administrative Officer in CGST & CX, CHANDIGARH Zone by deputation – reg.

In pursuance of the Board's letter F.No.A-26017/91/2017-Ad.IIA, dated 16.03.2022, it is to apprise that applications of willing officers are invited to fill up the following posts in CGST & CX, Chandigarh Zone, in the pay scale mentioned against the posts from Officers of the Central Government or State Government or Union territories holding analogous posts on regular basis in the parent cadre or Department. The details are as under:

Name of the Post	Pay Level in Pay Matrix	No. of vacancies
Administrative Officer, General Central Service, Group-B Gazetted, Ministerial	Level – 7 in the 7 th CPC Pay Matrix (₹44,900-1,42,000)	34

1. The above post will be filled up by way of deputation basis as per the mentioned eligibility criteria as prescribed in the Ministry of Finance, Department of Revenue, Central Board of Indirect Taxes & Customs, Administrative Officer, Group B Post Recruitment Rules, 2020, which is as under:
2. **Deputation:**

Officers of the Central Government or State Government or Union Territories:

a. (i) holding analogous posts on a regular basis in the parent cadre or Department; or

(ii) with five years of regular service in the grade rendered after appointment thereto on regular basis in Level-6 in the pay matrix (₹ 35,400 – 1,12,400) or equivalent in the parent cadre or Department.

(b) Possessing the following educational qualification and experience:

(i) Bachelor's degree from a recognized University or Institute.
(ii) Two years' experience in Accounts, Administration, and Establishment work in a Government Office or Public Sector Undertaking or Autonomous body or statutory body.

Note 1: The period of deputation including the period in another ex - cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government, shall ordinarily not exceed five years or extended as per the guidelines issued by the Government of India from time to time.

Note 2: The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: The Maximum age limit for appointment by deputation shall not exceed 56 (fifty six) years as on the closing date of receipt of the application.

3 . It is requested that this circular may please be brought to the notice of all eligible officers, under your charge and the applications of the willing officers may please be forwarded to this office as per proforma below and with No Objection Certificate from Cadre Controlling Authority, APAR grading for the last five years, Vigilance Clearance Certificate, Integrity Certificate and statement indicating the major / minor penalties imposed upon the applicant during the last 10 years:

4. While forwarding the applications of the eligible and willing officers, the particulars furnished by the applicants should be duly verified / countersigned by an officer, not below the rank of Joint Commissioner / Director. The last date of receipt of application will be 30 days from the date of issuance of this letter.

1.	Name of the Officer	
2.	Designation	
3.	Date of Birth	
4.	Date of Joining the Department	
5.	Date of Superannuation	
6.	Category (UR / OBC / SC / ST / EWS)	
7.	Educational Qualification	
8.	Present Place of Posting	
9.	Date from which present post is held & scale of Pay	
10.	Awards / Distinction received, if any	
11.	Name, Designation, and Contact Details of present Controlling Officer	
12.	History of Posting (attach separate sheet, if required)	

5. The willing and eligible officers are requested to send their application through proper channel, addressed to ***"The Chief Commissioner, CGST & CX, Chandigarh Zone, 4th Floor, Central Revenue Building, Plot No. 19, Sector-17C, Chandigarh – 160017"***. Incomplete applications or applications not received through proper channel or applications received after the specified date shall not be entertained and would be straightaway

rejected.

6. The officers who are selected would be normally appointed for a period of 03 years and will also be eligible for Deputation Allowance as applicable . They will not be allowed to withdraw their name and will also not be relieved till the expiry of the tenure of three years. They may be posted anywhere in the jurisdiction of CGST & CX, Chandigarh Zone (Chandigarh, Punjab, Himachal Pradesh and union territory of J&K). If the performance and / or the conduct of the officer is not found to be satisfactory during his / her tenure at CGST & CX, Chandigarh Zone, the officer will be repatriated to the parent Department / Commissionerate / Directorate / Public Sector Undertaking / Autonomous body even before completion of the deputation period.

7. It is requested that this circular may be widely circulated among the officers in your jurisdiction.

This is issued with the approval of competent authority.

भवदीया,
Signed by
Aruna Rani
Date: 05-08-2024 11:20:39

ARUNA RANI
#ApprovedByDesignation#

Copy to:

1. The Webmaster (CBIC), Directorate of Systems, CR Building, IP Estate, New Delhi with a request to place this Circular on CBIC's website.

2. All Ministries & Department of Government of India with request that this circular may be circulated in their Ministries/Departments and also among their attached/subordinate offices.

3. The Chief Postmaster General / Postmaster General / Director Postal Service, Bhopal/Nagpur/Raipur/Jabalpur Regions with request that this circular may be circulated in their departments and also among their attached/subordinate offices.

4. All Principal Chief Commissioners / Chief Commissioners / Director Generals of CBDT.

5. All Principal Chief Commissioners / Chief Commissioners / Director Generals of CBIC.

#ApprovedByDesignation#