I/989224/2023

भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
E-mail: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-2390404

GEXCOM/II/(12)/4/2023-ESTT Date: .02.2023

Sub: Departmental Examination for Confirmation of Inspectors from 21.03.2023 to 24.03.2023 - Reg.

The next department examination for confirmation of Inspectors of Central Tax is scheduled to be conducted from **21.03.2023 to 24.03.2023**. The schedule of the examination is furnished below:

Paper	Subject	Max. Marks	Pass Marks	Date	Time
Paper-I	Central Excise (Without Books)	100	50	21.03.2023	10:00 to 13:00 Hrs
Paper-II	Customs (With Books)	100	50	21.03.2023	14:00 to 17:00 Hrs
Paper-III	Administration (With Books)	100	50	22.03.2023	10:00 to 13:00 Hrs
Paper-IV	Law (With Books)	100	50	22.03.2023	14:00 to 17:00 hrs
Paper-V	Hindi	75	37	23.03.2023	10:00 to 12:00 Hrs
Paper-V	Hindi (Viva- Voce)	25	13	23.03.2023	14:00 to 18:00 Hrs
Paper-VI	Viva-Voce	100	50	24.03.2023	During office hrs. 9:30 to 18:00 Hrs

2. Inspectors from Kochi Commissionerate & CCO who have not attended/cleared the examination for confirmation of Inspectors earlier may submit their written willingness to this Office latest by **28.02.2023.** As per sub-rule 1(b) of Rule 7 of the Departmental

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Examination (Central Excise and Customs) Rules, 2008, a Ministerial officer promoted to the executive grade shall, if he has already passed the examination specified for the ministerial grade, pass the departmental examination in Paper-IV Law and Paper-VI Viva Voce within the year of his promotion to the executive grade. Such candidates may also submit written willingness for the examination. **The candidates are also requested to provide their @gov.in mail ID and mobile number. It is informed that no requests for appearing in the examination after the prescribed date will be entertained by this office**.

3. Those candidates who have passed their Matriculation or an equivalent or higher examination with Hindi as one of the subject are exempted from taking examination in Hindi. Such candidates have to submit their relevant certificates (Xerox copy) for exemption. Candidates who do not submit their relevant certificates along with their willingness will not be exempted from Hindi Examination.

4. All the candidates appearing for the examination are advised to visit the website of NACIN, Kanpur having address https://nacin.gov.in/page/rti-kanpur regularly for latest information about the examination. Further, Officers are advised to make use of the training material available on the website in the form of e-books and e-exercises for preparing for the said examination.

Signed by Bindu C T
Date: 02-02-2023 12:59:36

(C.T. Bindu)
Deputy Commissioner (P&V)

Copy submitted to:

1. The Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.
2. The Commissioner, Central Tax and Central Excise, Kochi.
3. The Additional Director General, NACIN/DGGI, Kochi.

Copy to:

1. The Deputy / Assistant Commissioner, All divisions Kochi Commissionerate for circulating the same to eligible officers.
2. The Superintendent (Systems), Central Tax and Central Excise Hqrs. Office, Kochi – for uploading in website.
3. Notice Board.

APPENDIX 'E'
[See Rule 2(1)(e)]

SYLLABUS FOR THE DEPARTMENTAL EXAMINATION FOR INSPECTORS

(Maximum marks for each paper will be 100)

PAPER-I: *Central Excise* (Without Books)

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

1. *The Central Excise Act, 1944 (1 of 1944)* ***[Amendments made in Central Excise Acts, 1994 vide Taxation Laws (Amendment) Act, 2017 rules and regulation made therein]***.
2. *The Central Excise Rules, 2002.*
3. *The Central Excise Tariff Act, 1985 (5 of 1986).*
4. *The CENVAT Credit Rules, 2004.*
5. *The Central Board of Excise and Customs Manual.*
6. *Board's Standing Orders, Notifications and Circulars relating to Central Excise.*

PAPER-II: *CUSTOMS (WITH BOOKS)*

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

Syllabus:

1. *The Customs Act, 1962 (52 of 1962);*
2. *The Customs Tariff Act, 1975 (51 of 1975);*
3. *The Customs Rules and Procedures;*
4. *The Foreign Trade Policy-2021-26;*
5. *Hand book of Export and Import Procedure;*
6. *The Customs, Allied Acts and Rules made thereunder;*
7. *The Special Economic Zone Act, 2005 and Rules made thereunder.*

PAPER-III: *ADMINISTRATION (WITH BOOKS)*

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

Syllabus:

1. *The Fundamental Rules and Supplementary Rules.*
2. *The Central Civil Services (Classification, Control and Appeal) Rules 1965.*
3. *The Central Civil Services (Conduct) Rules, 1964.*
4. *The General Provident Fund (Central Services) Rules, 1972.*
5. *The General Financial Rules.*
6. *The Central Treasury Rules.*

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PAPER-IV: ***LAW (WITH BOOKS)***

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50
(c)	Time allowed	-	3 hours

Syllabus:

1. *The Constitution of India.*
2. *The Indian Penal Code,1860 (45 of1860).*
3. *The Code of Criminal Procedure 1973(2 of 1974).*
4. *The Code of Civil Procedure, 1908 (5 of 1908).*
5. *The Indian Evidence Act, 1872(1 of 1872).*
6. *The Provisional Collection of Taxes Act, 1931(16 of 1931)*

PAPER-V: ***HINDI***

I. HINDI (WRITTEN)

(a)	Maximum Marks	-	75
(b)	Pass Marks	-	37
(c)	Time allowed	-	2 hours

1. *Translation of a passage from English to Hindi and from Hindi to English;*
2. *Correction of sentences and giving Hindi words equivalents for English words;*
3. *Answer from the Hindi passage;*
4. *Classification of Official Language Act, 1963(19 of 1963); and*
5. *Knowledge of Hindi rules and regulations.*

II. HINDI (VIVA-VOCE)

(a)	Maximum Marks	-	25
(b)	Pass Marks	-	13

Syllabus:

1. *Conversation;*
2. *Reading of petitions and documents written in manuscripts in Hindi;*

PAPER-VI: ***VIVA-VOCE***

(a)	Maximum Marks	-	100
(b)	Pass Marks	-	50

Syllabus:

Questions on general working of the Commissionerate, General awareness in Science, Economy and Geography etc. and General Knowledge relating to production of the excisable goods in India and excise procedure relating to Domestic Industry, Exports Oriented Units (EOUs), Electronics Hardware Technological Parks (EHTPs), and Software Technological Parks (STPs) etc. Knowledge of the candidate of the procedure and work, which the officer has been handling during the period of training, will be particularly tested.

NACIN ZC, Kanpur

पता: चतुर्थ तल, यू.पी.एस.आई.डी.ए., ए-1/4, लखनपुर कानपुर - 208024
Address: 4th Floor, UPSIDC Building, A-1/4, Lakhanpur, Kanpur-208024
Tel.No. (0512): 2582985(ADG), 2580682(ADM), FAX: 2585033,
E-mail: nacen.kn-up@nic.in