भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
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GEXCOM/II/(13)/2/2020-Estt **Date: 08.10.2021**

CIRCULAR

Sub: Cleanliness drive and weeding out of files/ records for the Special campaign during 2nd October to 31st October, 2021

Please find enclosed herewith Board's letter No. 296/227/2021 dated 6th October, 2021 from Under Secretary, CX-9, CBIC on the above subject.

2. As per the said letter, all offices of CBIC shall remain open on 09.10.2021 for conducting cleanliness drive. The drive shall include identification of files for weeding out and also for disposal of scrap/ obsolete items as directed in D.O. letter dated 05.10.2021 from Member, CX & Legal, CBIC.

3. In view of the above, it is informed that all offices under Kochi Commissionerate shall remain open on 09.10.2021 for conducting the cleanliness drive.

This is issued with the approval of Commissioner

Digitally Signed by Dr. Harish J
Date: 08-10-2021 16:03:48
Reason: Approved

(Dr. Harish J.)

[Joint Commissioner (P&V)]

To

The Deputy /Assistant Commissioner
Central Tax & Central Excise,
Headquarters Office
Ernakulam/ Kakkanad/ Aluva/
Perumbavoor/Idukki/Thrissur/Chalakudy Divisions

फाइल संख्या 296 / **227** / 2021–सी.एक्स 9

भारत सरकार

वित्त मंत्रालय, राजस्व विभाग

केंद्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड

आयुक्त समन्वय

*****

कमरा संख्या 267–डी, नॉर्थ ब्लॉक

नई दिल्ली, दिनांक: 6th Oct; 2021

To,

All Pr. Chief Commissioners/ Pr. Director Generals,

All Chief Commissioners/ Director Generals

विषय: Cleanliness drive and Weeding out of files/ records for the Special Campaign during 2nd October to 31st October, 2021 – reg;

Madam/ Sir,

Please refer to this Office letter F.No. 296/227/2021-CX9 dated 16.09.2021 enclosing DO letter of Cabinet Secretary dated 09.09.2021 and OM dated 23.09.2021 followed by reminder dated 1st October, 2021, referring to the Special Campaign on disposal of pending matters to be conducted during 2nd October to 31st October, 2021.

It has been observed by Chairman, CBIC, that a poor response has been received from all Zones/ Directorates with reference to the subject cited above. Accordingly, I have been directed to inform that all offices of CBIC shall remain open on 09.10.2021 and conduct a cleanliness drive. The drive shall include identification of files for weeding out and disposal of scrap/ obsolete items as already indicated vide DO dated 05.10.2021 of Member, CX & Legal (copy enclosed).

It is requested that all out efforts may be made in disposal of all pending matters and a report of the same may be sent to the undersigned at section-cx9@gov.in

Yours faithfully,

6/10/21

(Manas Mondal)
Under Secretary, CX-9, CBIC
☎: 2309 5536
Email: manas.mondal@nic.in