भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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GEXCOM/II/7/1/2020-Estt Date: .08.2021

ESTABLISHMENT CIRCULAR NO. 13/2021

Attention is invited to the following letter received from DGHRD, New Delhi:

Sl. No.	Letter No. and date	Subject
1.	F.NO. InW/WF-1/MA/103/2021-WLFR-O/o ADG-I and W-DGHRD – Delhi dated 16.08.2021	Grant of financial assistance to persons with disability (being the departmental officials or their dependent family members) for purchase/fitting of aids/appliances (assistive devices)

Copy of the mentioned letter may be downloaded from the website of Kochi commissionerate - www.cenexcisekochi.gov.in for information.

Digitally Signed by S Suresh
Date: 29-08-2021 06:35:50
Reason: Approved

[S. Suresh]
Assistant Commissioner [P&V]

To

1. **The DC/AC of divisions under Kochi commissionerate.**
2. **All Section Heads in Central Tax & Central Excise, Hqrs Kochi.**
3. **The Superintendent (Systems), Central Tax & Central Excise, Hqrs Kochi - for uploading on website.**

Copy to:

1. **The Deputy Commissioner (CCO), Hqrs Kochi - for information.**

Government of India
Ministry of Finance,
Department of Revenue
Directorate General of Human Resource Development
Indirect Taxes & Customs
C-4, Ground Floor, IRCON Building, West Wing,
District Centre Saket,
New Delhi-110017

F.NO. InW/WF-1/MA/103/2021-WLFR-O/o ADG-I and W-DGHRD-Delhi Dated: 16.08.2021

To

The Pr. Chief Commissioners/ Pr. Directors General (All)
The Chief Commissioners/ Directors General (All)
The Pr. Commissioners / Pr. Additional Directors General (All)
The Commissioners / Additional Directors General (All)

Sir/Madam,

Subject: Grant of financial assistance to persons with disability (being the departmental officials or their dependent family members) for purchase/fitting of aids/appliances (assistive devices)-reg.

The Governing Body constituted to administer the Customs and Central Excise Welfare Fund has approved Grant of financial assistance to persons with disability (being the departmental officials or their dependent family members) for purchase/fitting of aids/appliances (assistive devices). The approved Scheme is appended herewith.

2. The scheme is devised to grant financial assistance to the needy persons with disability (PwD) being departmental officials or their dependent family members for procuring durable, sophisticated and scientifically manufactured, modern, standard Assistive Devices to promote their physical, social, psychological rehabilitation. The Scheme comes into effect from today i.e. 16.08.2021.

3. The Scheme may be given wide publicity to spread awareness of the scheme to the grass-root level so that maximum benefit can be drawn by the eligible departmental officials and schemes. The jurisdictional Commissioners/Additional Directors General may forward their requests of eligible departmental officials or their dependent family members in terms of the Scheme alongwith the Minutes of the Advisory Committee recommending the request and the relevant documents as detailed in the Checklist for grant of financial assistance from the Customs & Central Excise Welfare Fund.

Yours faithfully,

Encl: As above

16.08.2021

(Neeta Lall Butalia)
Director General (HRD)

Copy to:-

Web master @ cbic.gov.in : With a request to put this letter on the Departmental website and may also be shown with prominence in the headlines being flashed.

SCHEME FOR GRANT OF FINANCIAL ASSISTANCE TO PERSONS WITH DISABILITY (BEING THE DEPARTMENTAL OFFICIALS OR THEIR DEPENDENT FAMILY MEMBERS) FOR PURCHASE/FITTING OF AIDS/APPLIANCES (ASSISTIVE DEVICES)

A. OBJECTIVES OF THE SCHEME:

The scheme is devised to grant financial assistance to the departmental officers or their dependent family members who are persons with disability (PwD) for procuring durable, sophisticated and scientifically manufactured, modern standard Assistive Device to promote their physical, social, psychological rehabilitation by reducing the effects of disabilities and at the same time enhance their physical and mental abilities. Assistive Devices are necessary for PwDs to improve their independent functioning and to arrest the extent of disability and occurrence of secondary disability. Financial assistance which are non reimbursable under CS (MA)/ CGHS Rules subjects to a maximum limit specified.

B. GENERAL CONDITIONS OF ELIGIBLITY:

Person with disabilities (PwD) being departmental officials, unemployed spouse and dependent first two children of departmental officers fulfilling following conditions would be eligible for assistance under the Scheme:

i. The beneficiary must be suffering from disability of 40% or more of one or more disabilities as certified by a Medical Authority/ Board as specified in " The Persons with Disabilities (Equal Opportunities, Protection of Right and Full Participation) Act, 1995.

ii. The appliances should have been prescribed by a Professor/ Senior Specialist or Specialist of equivalent rank working in any Govt. hospitals in the specialties of Physical Medicine and Rehabilitation (PMR) or Orthopaedic Surgery. The prescription should be in generic name and not by proprietary name.

iii. The claim of the beneficiary for reimbursement of the part of the expenses incurred on procuring prescribed Assistive Device must have been settle under the CGHS/ CS(MA).

iv. Maintenance Cost of the device will be bome by the beneficiary.

v. The beneficiary shall be eligible for financial assistance for the replacement device on completion of 5 years of the purchase of the existing devices in case of adults and 2 years in the case of children except motorized wheel chair and tricycle.

vi. The beneficiary shall be eligible for financial assistance for the replacement Motorized wheel chair and tricycle on completion of 5 years of purchase of the existing Motorized wheel chair and tricycle.

vii. The term ***'dependent family'*** used in the scheme covers only unemployed spouse and dependent first two children of the departmental official in line with the Consolidated Guidelines for grant of financial assistance for medical treatment of Departmental official and dependent family.

viii. The financial assistance to the extent of assistance which the beneficiary may have availed/ received from any other source shall be deducted from his/her claim for assistance from the Welfare fund.

ix. The officers has to request for financial assistance from the Welfare fund within 3 months of settlement of claim when part of the claim is settled under CGHS/ CS(MA) Rules.

x. Each proposal should be scrutinized and recommended by the Advisory Committee, headed by HoD, having at least one representative each from Group 'A' to 'C' officials, before it is sent to the Directorate General of Human Resource Development. The proposal should be forwarded within one month on receipt of the request. The time limit for requesting for financial assistance by the individual and of forwarding the proposal by the Commissioner should be strictly observed. The proposals received without recommendation of the Advisory Committee would not be placed before the Governing Body.

C. ELIGIBLE AMOUNT:

The eligible amount for calculation of admissible financial assistance shall be worked out as under:

[Total expenditure incurred on procurement of Assistive Device] – [Amount reimbursed under CGHS/ CS (MA) Rules (must not be ZERO) in any case]

D. AMOUNT OF FINANCIAL ASSISTNANCE:

50% of the eligible amount calculated in terms of the scheme subject to a maximum of Rs. 50,000/-

E. CHECK LIST OF DOCUMENTS:

i. The disability certificate by a Medical Board.

ii. The prescription/ advice of the of the Professor/ Senior Specialist or Specialist of equivalent rank working in any Govt. hospitals in the specialties of Physical Medicine and Rehabilitation (PMR) or Orthopaedic surgery. The prescription should be in generic name and not by proprietary name.

iii. Copies of bills and vouchers in respect of procurement of the Assistive Devices.

iv. Sanction Order/ other relevant documents in respect of settlement of claim of the beneficiary under the CGHS/ CS (MA) Rules of the prescribed Assistive Device.

v. Undertaking in respect of dependency of spouse being unemployed and first two children of the departmental official and not-availing/ non-receipt of the financial assistance from any other source.

vi. The documentary evidence of financial assistance, if any, availed/ received by the beneficiary from other sources.

vii. Recommendations of the Advisory Committee.

viii. Proposal has been submitted within prescribed time limit.

ix. In case the proposal is submitted after the prescribed time limit, justification for condonation of delay has to be given.

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