भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES & CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682018
E-mail: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-2390404

**GEXCOM II/(13)/4/2020-ESTT.** **Date: 17.12.2020**

**ESTABLISHMENT CIRCULAR NO. 18/2020**

Attention is invited to the following letter.

| Sl.No. | File No. and Date | Subject |
|---|---|---|
| 1. | File No.NACIN/II/13/2/2020-ADMN-O/O ADG-NACIN-ZC-COCHIN dated 27.11.2020 | Circular on preparation of panel for appointment to various posts on Deputation at NACIN, Cochin Calling for applications |

Copy of the above mentioned letter may be downloaded from the website of Kochi Commissionerate – **www.cenexcisekochi.gov.in** for information and necessary action.

Signed by Suresh Babu P G
Date: 18-12-2020 11:45:54
Reason: Approved

**[Suresh Babu P.G.]**
**Assistant Commissioner (P&V)**

**Copy to:**

1. The Assistant/ Deputy Commissioner of all Divisions under Kochi Commissionerate.
2. All Section Heads in Headquarters Kochi.

3. The Superintendent (EDP) for uploading in the Commissionerate website.
4. Notice Board, Hqrs., Kochi.
5. Notice Board, Central Excise Bhavan, Kathrikadavu.

भारत सरकार/ **GOVERNMENT OF INDIA**
वित्त मंत्रालय/ **MINISTRY OF FINANCE**
राजस्व विभाग/ **DEPARTMENT OF REVENUE**
राष्ट्रीय सीमा शुल्क,अप्रत्यक्ष कर एवं नार्कोटिक्स अकादमी/
**NATIONAL ACADEMY OF CUSTOMS, INDIRECT TAXES & NARCOTICS**
आंचलिक परिसर/ **ZONAL CAMPUS**
३ एवं ४ तल, एम. टी. प्लाजा /**3rd & 4th FLOOR, MT PLAZA**
कलूर-कडवन्त्रा मार्ग, कोचीन/**KALOOR- KADAVANTHRA ROAD, COCHIN-682 017**
ईमेल/**e-mail id: nacen.cochin@gov.in**
फ़ोन/*Telephone: 0484-4868311*/फैक्स/*Fax: 0484-4868322*

Dt.27/11/2020

To,

The Zonal Principal Chief Commissioner/ Chief Commissioner of CGST/ Customs (All),
The Principal Director General/ Director General (All Directorates),
The Pr. Commissioner/ Commissioner of CGST/ Customs (All)

Sir/Madam,

Sub: **Circular on preparation of panel for appointment to various posts on Deputation at NACIN, Cochin – Calling for applications**

| Sl | Designation | Level in VII CPC | Number of Vacancies | Eligibility * |
|---|---|---|---|---|
| 1 | Superintendent | 8 | 1 | Holding analogous post with at least two years of qualifying service |
| 2 | Administrative Officer | 7 | 1 | |

* If any officer is found otherwise suitable for this office, the minimum prescribed eligibility can be reduced by the Competent Authority.

2. The officer would normally be appointed for a period of 3 (three) years, which is extendable by 2 more years subject to satisfactory performance of the officer, his/ her willingness and concurrence from the concerned Cadre Controlling Authority.

3. It is requested that the Circular may be brought to the notice of all the officers in the formations under your jurisdiction and the applications of willing officers may be forwarded to this office with the following particulars:

i. Name of the Officer
ii. Date of Birth
iii. Educational Qualification
iv. Present post held and place of working

v. Date from which present post held, and scale of pay
vi. Duly certified copies of ACR/ APAR gradings from 2015-16 onwards
vii. Certificate of Vigilance Clearance
viii. History of posting, right from joining the department, in the following format:

| Sl | Post Held | Place of working | Date | | Nature of Duties |
|---|---|---|---|---|---|
| | | | From | To | |

4. It may be made clear to the willing officers that option once exercised will be final and in the event of selection, they will not be allowed to withdraw the same and they are expected to serve NACIN till the expiry of the full tenure of three years. Officers with less than three years of service remaining in the Department, are not eligible to apply.

5. In case while working in this Directorate, the conduct and/ or work performance of the officer is not found to be satisfactory, the officer shall be liable to be repatriated back to the parent Commissionerate/ Directorate without assigning any reasons.

6. The application, complete in all respects, may be forwarded to this office on or before 31/12/2020

Sincerely,

(Manish Chandra)
Additional Director General

Copy

1. The Pr. Director General, NACIN, Faridabad
2. The Web Master, CBIC website/ NACIN Faridabad – with a request to upload this Circular on website.

Signed by Manish Chandra
Date: 01-12-2020 12:11:54
Reason: Approved