भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क, कोच्चि
CENTRAL TAX AND CENTRAL EXCISE, KOCHI
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
E-mail: supdtvig-cexcok@gov.in Fax: 0484-2390608 Phone: 0484-2396654

C.No.II/3/1/2020-Conf.Cx. 366/2020 **Date: 03.08.2020**

To

The Commissioner of Central Tax & Central Excise,
Thiruvananthapuram / Kozhikode / Audit and
Customs (Preventive) Commissionerate, Cochin.

Sir,

Sub :- **Modified Assured Career Progression Scheme (MACPS) for the Central Government Civilian Employees – Regarding.**

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Please refer to the instructions issued from time to time in respect of proposals for the grant of 1st, 2nd and 3rd MACPS.

2. The Screening Committee for grant of MACPS is conducted based on the proposals received from the respective Divisions/ Commissionerate Hqrs. The proposals for grant of financial up-gradation under MACP Scheme have to be forwarded to Superintendent (Confidential) Hqrs. Office, Cochin in the prescribed proforma. It was noticed before that the information furnished in respect of certain officers were at variance with the actual information available in the Service Book/ Dossiers. Such errors in the proforma submitted have caused inconvenience to the section while processing the proposal besides putting the concerned officer in a disadvantageous position for no fault of the officer.

3. With a view to streamline the process it is requested that the AC/DC/AO/DDO of the concerned Divisions/Commissionerate Hqrs. should ensure that the information furnished in respect on an officer is true and correct and consistent with the information available in the Service Book/Dossier. The

DDO and Administrative Officer in charge should ensure to furnish full details of the officers proposed by them and invariably mention the eligibility of the officers as per Sl. No. 14 of the proforma. If details of refusal of regular promotion (Sl. No. 9) are available with the respective DDO/AO's, they may specifically mention this fact also.

4. It is requested that the particulars of Group 'B' & 'C' officers who are eligible for consideration for grant of benefits under the MACP Scheme during the period upto **31.03.2021** may be furnished so as to reach this office on or before **17.08.2020** in the proforma enclosed herewith. It is requested to circulate this letter to all the Deputy/ Assistant Commissioners by the respective Commissionerates.

Yours faithfully,

Rajeswari

(Rajeswari R. Nair)
Joint Commissioner (P&V)

Copy to : **The Deputy/ Assistant Commissioner, Central Tax & Central Excise,Thrissur / Chalakudy/ Aluva/ Ernakulam/ Idukki/ Perumbavoor/ Kakkanad Division/The Administrative Officer (DDO), Hqrs. Office, Cochin for similar action as above.**

Copy to : **Office of the Development Commissioner, SEZ, Kakkanad, Kochi.**

The Superintendent (Systems), Central Excise Hqrs., Cochin (to upload in website).