भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018

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C.No. II/12/01/2020 – Estt Date: 17.07.2020

URGENT/TIME BOUND

Sub: Departmental Examination for promotion of LDCs to the cadre of Tax Assistant for the year 2020-21 - reg.

The next departmental examination for promotion of LDCs to the cadre of Tax Assistant for the year 2020-21 is scheduled to be held on 21.08.2020. The details of the examination are given below:

Sl. No.	Subject		Max. Marks	Pass Marks	Date	Time
1	Paper - I	Theoretical Test on Computer Proficiency	50	25	21.08.2020	11:00 to 12:00 Hrs
2	Paper - II	Practical Test on Computer Proficiency	50	25	21.08.2020	14:00 to 14:30 Hrs

2. It is requested to forward the names of willing Lower Division Clerks for appearing in the next Examination scheduled for promotion from LDCs to the cadre of Tax Assistant, who have fulfilled the following conditions:

(i) Lower Division Clerks who have rendered seven years of regular service on the grade failing which seven years of combined regular service in the grade of Lower Division Clerk and Havaldar and should possess the following educational qualification and experience namely:

a. 12th Class or equivalent from a recognized Board or University.

b. Data entry speed of 8000 key depression per hour for data entry work and should pass the Departmental examination with typing speed of 35wpm in English or 30wpm in Hindi on computer.

3. The written willingness may be forwarded to this office on or before 24.07.2020.

Rajeswari

(Rajeswari R. Nair)
Joint Commissioner (P&V)

Copy submitted to:

1. **The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.**
2. **The Principal Commissioner of Central Tax & Central Excise, Kochi.**
3. **The Commissioner of Central Tax & Central Excise, Appeals.**

Copy to:

1. **All Deputy / Assistant Commissioner in charge of Divisions of Central Tax & Central Excise, Kochi Commissionerate.**
2. **The Superintendent (EDP) – for uploading in website.**
3. **Notice Board.**