भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क
CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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C.No.II/3/4/2015-Estt Date: 28.12.2018

ORDER NO. 209/2018

Sub: Promotion to the cadre of Administrative Officer -Reg

The following Executive Assistants are hereby promoted to officiate in the cadre of Administrative Officer in Level-7 in the pay matrix (Rs 44,900 – 1,42,400) plus such allowances as may be sanctioned by the Governement of India from time to time, with effect from date of assuming charge of higher post and until further orders.

Sl. No	Name	Emp Code	Present Commissionerate
1	K.K. Sindhumol	36	Kochi Commissionerate
2	Smitha S	4104	Thiruvananthapuram Commissionerate
3	Indulekha P	7401	Thiruvananthapuram Commissionerate
4	Deepa Premkumar	30	Customs (Preventive) Commissionerate

2. The promotion order issued is subject to the condition that the officers should assume the higher post on or after **01.01.2019** and latest by **10.01.2019** failing which the promotion to the higher post will be treated as cancelled. Specific posting orders to the officers will be issued in due course.

3. The Officers will have to exercise option for pay fixation in terms of Deparment of Personnel & Training O.M. dated 26.09.1981, 05.07.1999 and 27.07.2017 within one month from the date of assuming charge of the promoted post. The option once exercised shall be final.

4. The compliance report by the Controlling Officer/ officer concerned regarding joining/ non-joining of the officer should be sent to this office by **14.01.2019**.

5. Hindi version follows.

28-12-18

[K.R. Uday Bhaskar]
Commissioner

To:

The Individual (Through the Supervisory Officer concerned)

Copy submitted to:

1. **The Chief Commissioner of Central Tax & Central Excise, Thiruvananthapuram Zone.**
2. **The Commissioner of Central Tax & Central Excise, Thiruvananthapuram/Kozhikode/Audit/Appeals.**
3. **The Commissioner of Customs (Preventive), Cochin.**

Copy to:

1. **The DC/AC of Divisions in Kochi Commissionerate.**
2. **The CAO/PAO/AO(DDO) Central Tax & Central Excise, Kochi.**
3. **Superintendent (Confl/Vig.) Central Tax & Central Excise, Kochi.**
4. **The Superintendent (EDP) – for uploading in website.**
5. **Hindi Cell – for Hindi Version**