भारत सरकार **GOVERNMENT OF INDIA**
वित्त मंत्रालय **MINISTRY OF FINANCE**
राजस्व विभाग **DEPARTMENT OF REVENUE**
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केन्द्रीय कर **एवं** केन्द्रीय उत्पाद शुल्क, कोच्चि
CENTRAL TAX & CENTRAL EXCISE, KOCHI
केन्द्रीय राजस्व भवन, **CENTRAL REVENUE BUILDING**
आई. एस. प्रेस रोड, कोच्चि, **I.S. PRESS ROAD, KOCHI-682 018**

E-mail: supdtvig-cexcok@gov.in **Fax/Phone: 0484-2396654**

सी. सं / C.No. II/39/16/2016 Vig.Cx.Chn /1087/18 **दिनांक/ Date : .12.2018**

सतर्कता परिपत्र सं. 02/2018 / VIGILANCE CIRCULAR No. 02/2018

विषय / Sub: Sensitizing the Public about corruption – display of standard notice board by Departments/Organizations - reg.

According to Circular No. 14/6/09 dated 05.06.2009 of the Central Vigilance Commission all Departments/Organizations are required to prominently display a standard notice board in the reception area of each of their offices about the message of the Commission for not giving bribe to any official.

2. In order to improve vigilance administration and to sensitize the public, vendors, contractors and suppliers etc. having dealings with the Department, it is felt that a notice board need to be displayed by the Department in the reception area.

3. Accordingly, a board displaying the notice in the following format, in English, Hindi and Malayalam, shall be displayed as below:

"DO NOT PAY BRIBES. IF ANYBODY OF THIS OFFICE ASKS FOR BRIBE OR IF YOU HAVE ANY INFORMATION ON CORRUPTION IN THIS OFFICE OR IF YOU ARE A VICTIM OF CORRUPTION IN THIS OFFICE, YOU CAN COMPLAIN TO THE HEAD OF THIS DEPARTMENT, OR THE CHIEF VIGILANCE OFFICER/THE SUPERINTENDENT OF POLICE, CENTRAL BUREAU OF INVESTIGATION AND THE SECRETARY, CENTRAL VIGILANCE COMMISSION".

All complaints to the Central Vigilance Commission may be made in terms of its 'Complaint Handling Policy' which is available in public domain on the Commission's website i.e. www.cvc.gov.in. Complaints can also be lodged online on Commission's website.

4. In addition to above message to be displayed, the designation, complete address, telephone/fax nos. and E-mail address of the Head of the office, Chief Vigilance Officer and SP, CBI & the secretary, Central Vigilance Commission may be displayed.

5. All Divisional offices may take necessary steps for implementing the guidelines and furnish compliance report in the matter expeditiously.

6. The above instructions shall be followed scrupulously.

Rajeswari

[राजेश्वरी आर नायर / RAJESWARI R NAIR]
संयुक्त आयुक्त (का. व सत.) / Joint Commissioner (P&V)

सेवा मे / To:

1. **The Deputy/Assistant Commissioner, Kakkanad/Idukki/Aluva/Thrissur/Perumbavoor/Ernakulam/ Chalakkudy Division**
2. **The Superintendent (Systems) for uploading the Circular in the official website**