भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER
केन्द्रीय कर और केन्द्रीय उत्पाद शुल्क,
CENTRAL TAX & CENTRAL EXCISE,
कोच्चि, KOCHI
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
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C.No.II/12/02/2017 – Estt Date:25.05.2018

URGENT/TIME BOUND

Sub: Departmental Examination for promotion of LDC to the cadre of Tax Assistant for the year 2018.

The next departmental examination for promotion of LDC to the cadre of Tax Assistant for the year 2018-19 is scheduled to be held on 20.07.2018. The details of the examination are given below:

Sl. No.	Subject		Max. Marks	Pass Marks	Date	Time
1	Paper I	Theoretical Test on Computer Proficiency	50	25	20.072018	11:00 to 12:00 Hrs
2	Paper II	Practical Test on Computer Proficiency	50	25	20.07.2018	14:00 to 14:30 Hrs

2. It is requested to forward the names of willing LDC for appearing in the next Examination scheduled for promotion from Lower Division Clerk who have fulfilled the following conditions:

3. Lower Division Clerks who have rendered seven years of regular service on the grade failing which seven years of combined regular service in the grade of Lower Division Clerk and Havaldar and should possess the following educational qualification and experience namely:

a. 12th Class or equivalent from a recognized Board or University.

b. Data entry speed of 8000 key depression per hour for data entry work and should pass the Departmental examination with typing speed of 35wpm in English or 30wpm in Hindi on computer.

4. The written willingness may be forwarded to this office on or before 08.06.2018.

(Amarnath Kesari)
Joint Commissioner (P&V)

Copy submitted to:

1. **The Additional/Joint/ Deputy Commissioner (P&V), Kozhikode/Thiruvananthapuram/ CCP/ Audit-for circulating the same to eligible officers**
2. **The Deputy / Assistant Commissioner, in charge of all Divisions of Kochi Commissionerate.**
3. **The Superintendent (EDP), Central Tax and Central Excise Hqrs. Office, Kochi for uploading in website.**
4. **Notice Board, Hqrs. Kochi**