अपरमहानिदेशक्काकार्यालय/OFFICE OF THE ADDITIONAL DIRECTOR GENERAL
वस्तुएवं सेवाकरआसूचनामहानिदेशालय
DIRECTORATE GENERAL OF GOODS AND SERVICES TAX INTELLIGENCE
कोच्चीआंचलिकइक्काई/KOCHI ZONAL UNIT

केन्द्रीय उत्पाद शुल्कभवन
कत्रीकडवू, कलूर
कोच्चि- 682 017

CENTRAL EXCISE BHAVAN
KATHRIKADAVU, KALOOR.P.O,
KOCHI - 682 017

धुरभाष/फैक्सTel/Fax: 0484-2330965

Email id: dgi.kochi@gov.in

F. No. I/7/24/DGGSTI/KoZU/17-18 DATED: 24.01.2018.

TENDER NOTICE FOR HIRING OF COMMERCIAL VEHICLE

E-tenders are invited from reputed, experienced and financially sound Tours and Travel Agencies/Firms located in Kerala for supplying commercially registered vehicle with driver on monthly hire basis for use by the Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, 1st & 2nd Floor, Central Excise Bhavan Kathrikadavu, Kaloor.P.O, Kochi - 682 017. Interested Agencies/Firms willing to comply with the terms and conditions annexed to this notice, may submit their bids online at http://eprocure.gov.in/eprocure/app as given in the instructions for online bid submission (Annexure-VI) on or before 16.02.2018.

There should be attachments, Annexure I, Technical Bid (Annexure-II), Financial Bid in BOQ Format (Annexure-V), Price Bid undertaking (Annexure-III), Tender Acceptance Letter (Annexure-IV). Technical Bids should contain documents evidencing (1) Type and year of manufacture of the vehicles, (2) Previous experience of Government agencies served, (3) GST Registration No., etc. Financial Bid/Bids will be taken up only if the technical specifications are satisfactory. Otherwise, the tender will be rejected. Details of tender notice are also available on the CBEC website - cbec.gov.in.

The details of the vehicle to be hired are as under:

Sl. No.	Category	No. of Vehicle required	Usage	Maximum amount payable per month per vehicle (upper ceiling)excluding GST
1.	Commercially registered non-AC MUV/MPV Vehicle	02 (Two)	To be used up to 25 days in a month subject to maximum of 2000 KMs	Rs.40,000/- per vehicle

Data Sheet

Item	Description
Name of the Hirer	Govt. of India, Ministry of Finance, Department of Revenue, Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, First Floor, Central Excise Bhavan, Kathrikadavu, Kochi – 682 017
Tender inviting authority	Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, First Floor, Central Excise Bhavan, Kathrikadavu, Kochi – 682 017
Tender name	Supply of commercially registered vehicles with drivers on monthly hire basis for use by Directorate General of Goods & Services Tax Intelligence, Kozhikode RegionalUnit.
Tender No. and date	F. No.I/7/24/DGGSTI/KoZU/17-18 dated 24.01.2018.
Method of selection	L-1
Availability of tender documents	Can be downloaded from Central Public Procurement Portal at http://eprocure.gov.in/eprocure/app
Date of tender notice issuance	25.01.2018.
Last date and time for Bid/proposal submission (on or before)	16.02.2018 (01.00 PM)
Technical Bid Opening – Time, Date & Venue	19.02.2018. (02.00 PM) Chamber of Deputy Director, Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, First Floor, Central Excise Bhavan, Kathrikadavu, Kochi – 682 017
Language of Bid submission	Proposal should be submitted in English only.
Currency	Bid may be quoted in INR only
Name and Address for Communication and seeking clarifications	Deputy Director, Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, First Floor, Central Excise Bhavan, Kathrikadavu, Kochi – 682 017
Period of hiring	12 months

2 **Document download:** Tender documents may be downloaded from Central Public Procurement Portal at http://eprocure.gov.in/eprocure/app. Aspiring Bidders who have not enrolled/registered in e-procurement should enroll/register participating through the website http://eprocure.gov.in/eprocure/app. The portal enrolment is free of cost. Bidders are advised to go through instruction provided at Annexure-VI regarding "Instructions for online Bid Submission."

3. **Bid Submission:** Bids shall be submitted online only at CRPP website: http://eprocure.gov.in/eprocure/app. Instructions for online Bid submissions are given in **Annexure VI.** Any further queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the CPP Portal Helpdesk.

4. Service provided have to follow the "**terms and conditions**" provided in **Annexure-I.** The tender shall be submitted online in two parts, *viz.*, technical bid and financial bid as in **Annexure-II** and **Annexure-III** respectively. The bidder should sign Annexures I, II, III and Tender Acceptance letter in the form as in **Annexure IV b and upload them in the CPPP.** The bidder should quote their price only in **BOQ** format downloaded from the site. Sample BOQ is given in **Annexure-V.** All the pages of bid being submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. Bid documents may be scanned with 100 dpi with black and shite option which helps in reducing size of the scanned document. **The offers submitted by Fax/email/post, etc. shall not be considered.**

5. A bidder who has downloaded the tender from the Central Public Procurement Portal at http://eprocure.gov.in/eprocure/app shall not tamper/modify the tender form including downloaded price bid template in any manner. In case, if the same is fount to be tampered/modified in any manner, tender will be completely rejected.

6. The **Critical Dates** for bid submission and processing are as under.

Published date	25.01.2018
Bid document download start date	25.01.2018 (10.00 AM)
Clarification start date	25.01.2018 (10.00 AM)
Clarification end date	15.02.2018 (06.00 PM)
Bid submission start date	25.01.2018 (05.00 PM)
Bid document download end date	15.02.2018 (06.00 PM)
Bid submission end date	16.02.2018 (02.00 PM)
Technical Bid opening date	19.02.2018 (11.00 AM)

7. Interested service providers are advised to visit CPPP website http://eprocure.gov.in/eprocure/app regularly till closing date of submission of tender for any corrigendum/addendum/amendment.

8. Not more than one tender shall be submitted by one contractor or contractors having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (*i.e.*, when one or more partner9s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

9. The method of selection of bid would be on **L1 basis**, *i.e.*, **the person who has quoted the lowest monthly charges (exclusive of GST).**

10. In the event of any of the above-mentioned date being subsequently declared as a holiday closed day for this office, the tenders will be opened on the next working day at the scheduled time.

11. For any further details, Shri. S. Gopalakrishnan, Senior Intelligence Officer (Mobile No.9400261500) or Shri. M. V. Mohanan, Senior Intelligence Officer (Mobile No.9744010080), Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit, First Floor, Central Excise Bhavan, Kathrikadavu, Kochi - 682 017 may be contacted. The last date of submission of Bids is **12.02.2018 (02.00 PM)**. This issues with the approval of the Additional Director General, Directorate General of Goods & Services Tax Intelligence, Kochi Zonal Unit.

26/01/18

(K. KALIMUTHU)
JOINT DIRECTOR
DGGSTI, KOCHI ZONAL UNIT.

1. The web master, i/c of www.cbec.gov.in website, Director General of Systems and Data Management, Customs & Central Excise, 4th& 5th Floor, Hotel Samrat, Chanakyapuri, KautilyaMarg, New Delhi 110 021, for publishing in the official website. (through e-mail: webmater.cbec@icegate.gov.in)