भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
प्रधान आयुक्त का कार्यालय
OFFICE OF THE PRINCIPAL COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क,
CENTRAL TAX & CENTRAL EXCISE,
कोच्चि, KOCHI
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई. एस. प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
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C.No. II/39/33/2017 Vig.Cx.Chn /928/17 Date : 08.08.2017

Sub : Empanelment of retired officers as the Inquiry officers for conducting Departmental inquiries - Reg

Central Board of Excise & Customs (Office of the Chief Vigilance Officer), New Delhi proposes to make a panel of retired officers as per the criterion laid down in Board's letter F.No. B-11016/02/2016-Ad.V dated 7th July, 2017 for conducting Departmental Inquiries as Inquiry Officers.

2. Willing and eligible retired officers may apply in the prescribed proforma enclosed. A copy of Board's letter dated 7th July, 2017 is also enclosed herewith.

Encl : As above.

[अमरनाथ केसरी / Amarnath Kesari]
संयुक्त आयुक्त / Joint Commissioner (P&V)

To

The Deputy/Assistant Commissioner
Central Tax & Central Excise,
Ernakulam/Kakkanad/Aluva/Perumbavoor/
Thrissur/Chalakkudy/Idukki Divisions

Copy to :
1. The Superintendent (EDP) for uploading in website
2. The Notice Board.

F. No. B-11016/02/2016- Ad. V/5096
Government of India
Ministry of Finance
Department of Revenue
Central Board of Excise and Customs
(Office of Chief Vigilance Officer)
*****

6th Floor, Hudco Vishala Building,
Bhikaji Cama Place, R.K. Puram, New Delhi – 66
Dated: 7th July, 2017

NOTICE INVITING APPLICATIONS

Subject: Empanelment of retired officers as the Inquiry Officers for conducting Departmental Inquiries- reg.

Applications are invited in the prescribed format (copy enclosed) from willing and eligible retired officers of the rank of Deputy Secretary and above in the Central Government and equivalent officers in the State Governments/PSUs to serve as Inquiry Officers for conducting departmental inquiry against officers/officials of the Customs and Central Excise, at 7 Zonal Offices of the Directorate General of Vigilance, Customs & Central Excise at Delhi, Kolkata, Mumbai, Chennai, Ahmedabad, Hyderabad & Lucknow. The Inquiry Officer shall conduct the inquiry proceedings in the official premises provided by the Department/Organization. Preference will be given to eligible persons residing at the respective stations/adjoining towns. No TA/DA will be paid to officers for conducting inquiry.

2. The eligibility conditions for appointment of willing retired officers as the Inquiry Officers to conduct departmental inquiries, will be as under:-

(i) The retired officers willing to serve as the Inquiry Officer should not be more than 65 years of age as on the 1st April of the year of his/her empanelment.
(ii) He/she should be in sound health - both physically and mentally.
(iii) He/she should not be an accused officer in any pending inquiry and should be of impeccable integrity.

3. The applications will be screened by a three member Committee of Officers in CBEC and the recommendations of the Committee will be placed before the competent authority for his approval. The decision of the competent authority shall be final.

4. The panel will be valid for a period of three years.

5. The number of disciplinary cases assigned to an Inquiry Officer may be restricted to 20 cases in a year, with not more than 4 cases at a time. However, empanelment as Inquiry Officer will not be a guarantee that an officer is mandatorily assigned an inquiry and the same will be subject to availability of work.

6. The terms and conditions for appointment of retired officers as the Inquiry Officer will be governed by DOP&T's OM F. No. 142/40/2015-AVD.I, dated 7.1.2016.

7. Applications, complete in all respect, should reach the undersigned within a month from the date of issue of this notice.

(Sukh Lal Meena)
Under Secretary to the Government of India
Tel.No. 26171184

DG (System), CBEC, 4th & 5th Floor, Samrat Hotel, Chanakya Puri, New Delhi - 110021	It is requested that a copy of this notice may be hoisted on the website of CBEC.

To,

1. All Director Generals, CBEC
2. All Chief Commissioners of Custom, Central Excise & Service Tax
3. All Principal Commissioners of Custom, Central Excise & Service Tax
4. Additional Director Generals (Vig.), All Zonal Units of Directorate General of Vigilance

APPLICATION FOR APPOINTMENT OF RETIRED GOVERNMENT SERVANTS AS THE INQUIRY OFFICER TO CONDUCT DEPARTMENTAL INQUIRY

Name of the officer :
(In capital letters)

Date of retirement from government service :

Age on the date of submitting the application :

Last Post held before retirement :

Details of the Ministry and posts held during the service :

Have you ever assigned the responsibility of the Inquiry Officer :

If yes, the details thereof :
Whether retired on attaining the age of Superannuation or voluntary retirement :

Whether any penalty was imposed during the service :

If yes, the details thereof :

Name and signature
Permanent/Present Address & Contact Number

Place:
Date: