केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवा कर आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CUSTOMS & SERVICE TAX
केन्द्रीय राजस्व भवन, आई.एस.प्रेस रोड, कोचिन -682018
C.R.BUILDING, I.S.PRESS ROAD, COCHIN-682018
Email: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-239040

C.No.II/3/12/2016 Estt. Dated: 17.05.2016

ORDER NO. 90/2016

Sub: Transfer and Posting in the cadre of Administrative Officer – AGT 2016 Reg.

With the approval of the Competent Authority, the following transfer and posting in the cadre of Administrative Officer within Cochin Commissionerate are hereby ordered with immediate effect: -

S. No.	Name S/Shri/Smt.	Employee Code	Transferred	
			From	To
1	Vijayalakshmi K	55	Hqrs. Cochin	Service Tax Div
2	Sunitha P L	2832	Ernakulam II Div	Hqrs. Cochin
3	Mary Ligi P S	770	Service Tax Div	Ernakulam I Div
4	Yasoda M K	3291	Ernakulam I Div	Ernakulam II Div

2. The Controlling Officer/Officer concerned should issue/generate the relieving report/joining report, compulsorily, by www.cepsonline.in/mypay website using their login id and password.

3. The officer mentioned above must be relieved so that he can join at the new place of posting latest by **25th May 2016** under intimation to this office. Compliance report should be submitted to the undersigned by the Controlling officer by **27th May 2016**.

4. Controlling Officer shall also ensure that officers are relieved only after proper relieving/handing over notes are mutually exchanged so as to ensure smooth running of office.

5. No representations shall be entertained before the officers join their new place of posting.

Hindi version follows.

Reshma Lakhani

[RESHMA LAKHANI]
COMMISSIONER

To

The Individual (Through Officer concerned)

Copy submitted to: -

The Chief Commissioner of Central Excise, Customs and Service Tax, Cochin.

Copy to: -

1. Commissioners of Central Excise, Customs & Service Tax, Calicut/Trivandrum/CCP/Audit/Commissioner (Appeals), Cochin.
2. All Dy./Asst. Commissioner in charge of the Divisions of Central Excise Cochin.
3. Chief Accounts Officer/Pay and Accounts Officer, Central Excise HQ, Cochin.
4. Administrative Officer (DDO)/Superintendent (Confd-Vig)/PRO, Central Excise Hqrs., Cochin.
5. Superintendent (EDP) – for uploading in Commissionerate website.
6. Secretary, Central Excise Employees Co-operative Credit Society, Cochin.
7. Secretary, Kerala Central Excise Ministerial Officers Association