केन्द्रीय उत्पाद शुल्क , सीमा शुल्क और सेवा कर आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CUSTOMS & SERVICE TAX
केन्द्रीय राजस्व भवन/ C.R. Building, आई एस प्रेस रोड / I.S. Press Road, कोचीन/Cochin - 682 018

C.No. I/22/14/2016-PRO Dated : 27.04.2016

CIRCULAR

The Government of India has decided to hold a week long cleanliness drive (Swachh Bharat Abhiyan) from 16th to 31st May, 2016 by all Ministries / Departments, in connection with the 2nd Anniversary of current Govt. Swearing-in on 26th May. Mass pledge should also be taken on the occasion.

The main thrust during the cleanliness drive should be on the following activities:-

i. Upkeep and cleaning of offices including common area premises, toilets, stairs, lifts, etc.

ii. Upkeep and cleaning of the areas outside the office including parking lots, pathways, etc.

iii. Weeding out old files/ records, etc. In accordance with the rules of Management of records.

All heads of offices / section are directed to hold a week long cleanliness drive in their offices and submit a report to this office by 03rd June, 2016 on the activities undertaken during the cleanliness drive to this office.

A Mass pledge may also be taken on the occasion by all the officers and photographs, videos of the cleanliness drive and mass pledge may be uploaded in www.swachbharat.mygov.in.

Users having @gov.in or nic.in can directly log in with their email id and password.

Reshma Lakhani

[RESHMA LAKHANI]
COMMISSIONER 27/4/16.

To

1. The Jt. Commissioner (P&V) / (Prev.)
2. All DC/ AC in Hqrs.
3. All Divisional DC/ AC's
4. Notice Board.

स्वच्छ भारत
एक कदम स्वच्छता की ओर