केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवा कर आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CUSTOMS & SERVICE TAX
केन्द्रीय राजस्व भवन, आई.एस.प्रेस रोड, कोचिन -682018
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C.No. II/3/30/2013 Estt. Dated 22.03.2016

ORDER NO. 35 /2016

Sub: Temporary Posting of Newly Appointed Inspectors of Central Excise through SSC CGLE 2014 - Reg.

The following temporary posting of newly appointed Inspectors of Central Excise within the Cochin Central Excise Commissionerate is hereby ordered with immediate effect and until further orders:-

Sl. No.	Name of Officer Shri/Kum.	Posted to	Officer in Charge Shri/Smt
1	Sourav Koley	Hqrs. Preventive	V Jayraj, Supdt
2	Sumeet Samuel		
3	Manohar Madav	Internal Audit, Hqrs. Cochin	Vinodini S Menon, Supdt
4	Sachchidanand Prasad	Review Cell, Hqrs. Cochin	Roy John, Supdt
5	Jyoti Yadav	Confd-Vig Section	Saraswathi Rammohan, Supdt
6	Priyanka Pushpad	EDP Cochin	Benny P Jacob, Supdt
7	Krishan Kumar		
8	John Mathew		
9	Habeeb K	Estt & Admin	N P Padmakumar, Supdt
10	Sneha Singh		
11	Praney Kumar	Accounts Section	Elizabeth Johnson, AO
12	Dashrath Singh Kasana		
13	Gaurav Jaimini	Legal Section	Tainus Mathai, Supdt
14	Yetender Janghu	Adjudication Section	P A Thomas, Supdt

2. The above officers should report to the concerned Section Heads immediately. Their posting is temporary till final allocation of specific Commissionerates.

3. The Section Heads of each of these sections are directed to provide guidance to these officers during the temporary period of posting till their training begins on 18.04.2016. They should personally mentor them and apprise them of their positive traits and shortcomings during the period of posting. Supervisory officer in charge will be responsible to supervise the working of the officer. A review meeting will be conducted at the end of the temporary posting with the officers as well as the Section Heads.

4. The officers must keep a journal on a day to day basis on the points that they have learnt on each day. This journal will be inspected by the senior officers and checked by the DC/AC in charge of the section on a daily basis, who will countersign and put their comments in the same. The individual journals should be put up to the Commissioner at the end of the temporary posting period.

5. Hindi version follows.

Reshma Lakhani
[RESHMA LAKHANI] 22/3/16
COMMISSIONER

To

The Individuals (Through officer concerned)

Copy to:-

1. The Chief Commissioner of Central Excise, Customs & Service Tax, Cochin - for information
2. All Sections in Hqrs. Cochin - for necessary action
3. The Superintendent (PRO) - to ensure that proper seating arrangement are made for the new officers