केन्द्रीय उत्पाद शुल्क, सीमा शुल्क एवं सेवा कर आयुक्त का कार्यालय
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CUSTOMS & SERVICE TAX
केन्द्रीय राजस्व भवन, आई.एस.प्रेस रोड, कोचिन -682018
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C.No. II/39/38/2014 Estt Date: .01.2015

To

The Deputy/Assistant Commissioner of Central Excise
Ernakulam I/II/Service Tax/Kottayam/Muvattupuzha Division

Sir/Madam,

Sub: Delay in forwarding proposals for grant of financial assistance for medical/ex-gratia claims from the field formation – reg.

Please find enclosed copy of DGHRD, New Delhi letter F.No. 712/167/HRD/WF-II/09-Pt dated 19.12.2014 on the above subject for information and necessary action.

Yours faithfully,

19/01/15

(RANI C R)
ASST. COMMISSIONER [P&V]

Encl: as above

Copy to:-

The Superintendent (EDP) - for uploading in website

25/15

F.No.712/167/HRD/WF-II/09-Pt
मानव संसाधन विकास महानिदेशालय
आधारभूत संरचना एवं कल्याण स्कंध
सीमा शुल्क एवं केन्द्रीय उत्पाद शुल्क
प्लॉट नं 4 – C इरकॉन बिल्डिंग
जिला केंद्र, साकेत
नई दिल्ली – 110 017

Date Dec 2014

To

All Chief Commissioners of Central Excise,
All Chief Commissioners of Customs,
All Director Generals of Central Excise & Customs,
All Commissioners/Directors of Directorates under CBEC

Sir/Madam

Subject: Delay in forwarding proposals for grant of financial assistance for medical expenses /ex-gratia claims from the field formation - Reg.

Attention is invited to DGHRD's D.O. letters dated 16.03.2011, 01.09.2011, 21.12.2011, 06.08.2012 & 09.06.2014 issued from time to time on the subject.

2. In this regard, Member (P & V.) CBEC, has noted that there continues to be delay caused from the field formation in forwarding medical claims for grant of financial assistance from the Welfare Fund for the expenses incurred by them on medical treatment of self/dependents (which were not reimbursed under CGHS/ CS (MA) Rules). Her observation in this regard are :-

> *"Though the Governing Body is empowered to condone the delay, the discretionary powers of the Governing Body should be used sparingly and only in the most deserving/exceptional cases."*

3. As per the Consolidated Guidelines (*on page 72 of the book "HRD IN CBEC"*) the claims are to be forwarded by the Commissioner/HOD ***within one month of the receipt of the request*** filed by the applicant. It has been noticed that delays are norms rather than an exception . It is once again reiterated that the claims from the Welfare Fund should be submitted in time as per norms and mechanism be devised in Chief Commissioner/Director General's offices to monitor the same.

4. Timely monitoring of pendency will enable DGHRD to fulfill the mandate of welfare of departmental officers/staff through the Welfare Fund.

19.12.14 दीपक गर्ग

अपर महानिदेशक (आधारभूत संरचना एवं कल्याण स्कंध) एवं
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