राजस्व विभाग Department of Revenue
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
Central Board of Indirect Taxes and Customs
केन्द्रीय कर, केन्द्रीय उत्पाद शुल्क और सीमा शुल्क मुख्य आयुक्त का कार्यालय
Office of the Chief Commissioner of Central Tax, Central Excise and Customs
तिरुवनंतपुरम क्षेत्र Thiruvananthapuram Zone
सी आर भवन, आइ एस प्रेस रोड, कोच्चि – 682 018, C R Building, I S Press Road, Kochi - 682018
ccu-cexcok@nic.in, cccochin@nic.in 0484-2394100, 2390404 cgstcustvm

**Trade Notice 01/2025**

Sub: Dedicated Email Id for Grievance Redressal of Taxpayers related to GST Registration –Reg.

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CBIC vide Instruction No. 04/2025 dated 02.05.2025 had issued guidelines for Grievance Redressal Mechanism in processing Application of GST registration.

2. As per the above instruction, a dedicated email Id: cgst-tvmregn@gov.in has been created where the GST Registration applicants/ Taxpayers can raise their grievances related to GST Registration. Applicants/Taxpayers may send grievances containing the ARN details, jurisdiction details (Centre/State) and issues in brief to the said Email Id.

3. The above Email Id has been created to facilitate the trade and to redress the grievances related to GST registration.

4. All the Principal Commissioner/Commissioners of this CGST Zone are requested to bring the contents of the Trade Notice to the attention of all the Officers under their charge and taxpayers/trade falling under their jurisdiction. The Commissioners are further requested to equip/sensitize all the officers of divisions and ranges in each Commissionerate about the aforesaid Email id.

5. Trade and Industry Association/Chambers of Commerce are requested to bring the contents of the Trade Notice to the attention of all the Members and trade in general.

6. This issues with the approval of Chief Commissioner, Central Tax, Central Excise & Customs, Thiruvananthapuram Zone.

**(Sajesh Olanidiyan)**
**Assistant Commissioner (CCO)**

To

1. The Principal Commissioner, GST Policy Wing, CBIC, New Delhi
2. The Commissioner of State Tax, SGST Department, Kerala.
3. The Principal Commissioner/Commissioner of CGST & Central Excise, Kochi/Thiruvananthapuram/Kozhikode (with a request to widely publicize the same).
4. The Principal Director General, DGGST, New Delhi
5. The Additional Director General, DGGST (SZU), Chennai
6. The Additional Secretary, GST Council Secretariat, New Delhi
7. The Assistant Commissioner (CCO), Thiruvananthapuram Zone (in charge of CPC Section)
8. Trade Associations (Through respective emails)
9. The Superintendent (Systems), Central Tax & Central Excise, Kochi for uploading in the website.
10. GSTN representative in r/o Thiruvananthapuram Zone.
11. The PRO, Central Tax & Central Excise, Kochi for displaying in the Notice Board.