भारत सरकार GOVERNMENT OF INDIA
वित्त मंत्रालय MINISTRY OF FINANCE
राजस्व विभाग DEPARTMENT OF REVENUE
केन्द्रीय अप्रत्यक्ष कर और सीमा शुल्क बोर्ड
CENTRAL BOARD OF INDIRECT TAXES AND CUSTOMS
आयुक्त का कार्यालय OFFICE OF THE COMMISSIONER
केन्द्रीय कर एवं केन्द्रीय उत्पाद शुल्क CENTRAL TAX & CENTRAL EXCISE
केन्द्रीय राजस्व भवन, CENTRAL REVENUE BUILDING
आई .एस .प्रेस रोड, कोच्चि, I.S. PRESS ROAD, KOCHI-682 018
E-mail: cexcochi@nic.in Fax: 0484-2390608 Phone: 0484-2390404

GEXCOM/II/(3)/29/2025-Estt ***Date: As E-signed***

ORDER NO. 265/2025
(DGHRD Appointment Order No. Thirvananthpuram GST & CX/Kochi/STENOGRAPHER-II/103441)

Sub: Appointment to the grade of Stenographer Grade-II through SSC – Stenographer Examination, 2024 – Reg

On acceptance of this Central Tax and Central Excise Commissionerate's Offer of appointment of even no. dated 21.10.2025, **Shri. Ritik Kumar,** a candidate allocated by the Ministry for appointment as Stenographer Grade-II under **SC category** vide letter A-12025/3/2024-Ad-IIIB Section-CBEC dated 09.09.2025, is appointed as Stenographer Grade-II in Central Tax and Central Excise, Thiruvananthapuram Zone on temporary capacity, subject to verification of character and antecedents, in Level – 4 in the pay matrix (Rs. 25,500-81,100) plus such allowances as may be sanctioned by the Government of India with effect from **21.11.2025 (F.N).**

2. **Shri. Ritik Kumar** is informed that he will be on probation for a period of two years from the date of appointment. The Appointing Authority may, if he thinks fit, extend the period of probation. The candidate has to undergo mandatory induction training, which is a pre-requisite for completion of probation.

3. If on the expiration of the period of probation or any extension thereof, as referred to in Para 2 above, the appointing authority is of the opinion that the above candidate is not fit for permanent absorption or if at any time during such period of probation or extension thereof, is satisfied that he will not be fit for permanent absorption on the expiration of such period or extension, the appointing authority may terminate his services or pass such orders as he thinks fit.

4. The above candidate is also informed that his appointment is provisional and is subject to the SC/ST/OBC/EWS certificate being verified through the proper channel and if the verification reveals that his claim to belong to SC/ST/OBC/EWS or in the case of OBC, not to belong to 'Creamy Layer' as the case may be, is false, his services will be terminated forthwith without assigning any further reason and without prejudice to such further action as may be taken under the provision of the I.P.C. or any other Act, for the time being in force, for production of false certificate (applicable in respect of SC/ST/OBC/EWS candidates).

5. Hindi version follows.

Digitally signed by
Farah Zachariah
Date: 24-11-2025
12:48:50

[Dr. Farah Zachariah]
Joint Commissioner [P&V]

To

Shri. Ritik Kumar
S/o Dharmveer Singh,
Vill-Jai Singh Jot,
Post-Rehar, Tehsil-Dhampur,
Dist-Bijnor,
Uttar Pradesh - 246722.

Copy submitted to:

1. **The Chief Commissioner of Central Tax, Central Excise and Customs, Thiruvananthapuram Zone.**
2. **The Commissioner of Central Tax and Central Excise, Kochi.**

Copy to:

1. **The Superintendent (Vigilance), Central Tax and Central Excise Hqrs, Kochi.**
2. **The CAO/PAO/AO (DDO), Central Tax and Central Excise Hqrs, Kochi.**
3. **The Assistant Director (OL), Central Tax and Central Excise Hqrs, Kochi.**
4. **The Superintendent (Systems), Central Tax and Central Excise Hqrs, Kochi - for uploading on website.**